



**Constitution and Policies
2010**



Constitution and Policies 2010

1. Table of Contents	2	5. Club Administration	10
2. Constitution	3	5.1 Notification of proposed Constitution item change	10
2.1 The Constitution	3	5.2 Emergency Changes	10
2.2 Name	3	5.3 Change Approval	10
2.3 Definitions	3	5.4 Use of Temporary by Laws	10
2.4 Objective	3	6. Players	11
2.5 Mission Statement	3	6.1 Eligibility	11
2.6 Core Values	4	6.2 Codes of Conduct	11
2.7 Care Statement of the Newlands Basketball Club	4	6.2.1 Parents, Spectators & Coaches	11
2.7.1 Notification Responsibility	4	6.2.2 Players	11
2.8 Club Membership	4	6.3 Dress Code for training	11
2.9 Membership fees	4	6.4 Swearing	11
2.10 Register of members	4	6.5 Registration	12
2.11 Conduct	4	6.6 Clearances	12
3. Annual General Meetings	5	7. Fees and Finances	13
3.1 Notice of general meetings	5	7.1 Finances	13
3.2 Quorum at general meetings	5	7.2 Fees and Policies	13
3.3 Presiding at general meetings	6	7.3 Financial Liability	13
3.4 Adjournment of meetings	6	7.3.1 Fee Assistance	13
3.5 Voting at general meetings	6	7.3.2 Costs	13
4. The Office Bearers (The Committee)	7	7.4 Weekly Team Sheet Fee	14
4.1 Uniform Co-ordinator	7	7.5 Re-Registration payment	14
4.2 Committee Member Eligibility	7	7.6 Failure to pay re-registration fees	14
4.3 Committee Member Period of Office	7	7.7 Insurance	14
4.4 Resignation of Office	7	8. Teams	15
4.5 Quorum at Committee Meetings	7	8.1 Team Structure	15
4.6 Chairperson	7	8.2 Playing Time	15
4.7 Failure to attend	8	8.3 Team Commitment	16
4.8 Committee Duties	8	8.4 Withdrawal of Teams	16
4.8.1 Position Description for Committee Members	8	8.5 Walkovers	16
4.8.2 Position Description for Club President	8	8.6 Tournament Teams	16
4.8.3 Position Description for Club Secretary	8	9 Teamstaff	17
4.8.4 Position Description for Club Treasurer	9	9.1 Eligibility	17
4.8.5 Other Committee Staff	9	9.2 The Coach	17
4.8.6 Unforeseen Circumstances	9	9.3 The Assistant Coach	17
		9.4 The Team Manager	17
		9.5 The Scorer	17
		10 Uniforms	18
		10.1 Singlets	18
		10.2 Shorts	18
		11 Awards Presentations	18
		11.1 Team Presentation	18
		11.1.1 Referees Award	18



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2. Constitution

2.1 The Constitution

The constitution shall be binding on all players, coaches, team managers, committee members and any other persons directly involved with the operation or administration of the club. At times the committee may see it in the best interests to be flexible to the constitutional rules to prevent or resolve situations. At any time this needs to have full support of the entire committee, including the President and/or the Secretary.

2.2 Name

The name of the incorporated association is the Newlands Basketball Club (in these Rules called "the club").

2.3 Definitions

Act	means the Associations Incorporation Act 1981;
Committee	means the committee of management of the club;
Financial year	means the year ending on 30 June;
General meeting	means a general meeting of members convened in accordance with rule 3.1.
Member	means a member of the club;
Other Committee Staff	means a member of the committee who is not an officer of the Association under Rule 4.8.5.

2.4 Objective

The Newlands Basketball Club will actively engage and involve our local community in the benefits of participating, supporting and enjoying all aspects of basketball.

2.5 Mission Statement

The club mission statement is to provide opportunities for everyone to experience the excitement and joy of the game.

We will teach skills associated with our sport, teach our members to be team players, provide training and games at safe and healthy venues.



2.6 Core Values

The Newlands Basketball club is managed by family and friends of players.

We actively and enthusiastically participate in every aspect of the game and promote the club by working together, helping others, encouraging and being involved.

- All committee and team officials are volunteers.
- We come from, represent and reflect our community.
- We will enrich, connect and include everyone.
- We are honest and ethical in all we do.
- We do what we say we will do.
- Our aim is to be the best we can be.
- We will always try to improve the way we do things.
- We believe in strong relationships and working together.
- We apply energy and drive in all we do.

2.7 Care Statement of the Newlands Basketball Club

As a person seeking to hold a position within the Newlands Basketball Club, applicants are required to fill out Working with Children Check Form, available from the secretary. This form is strictly confidential, the procedures and confidentiality are explained in the Working with Children Check Form. This is to encourage the committee to properly screen any applicants and thereby create and maintain a safe environment for youth activities not just for players but also for parents and team staff.

2.7.1 Notification Responsibility

Should a Working with Children Check result show as non-suitable, it is the responsibility of the President of the club to inform and discuss this with the applicant in confidence that they have not cleared the Working with Children Check. Subsequent involvement of the applicant in the club activities is not allowed.

2.8 Club Membership

Membership of the club shall be open to any person who willingly wishes to participate in the club activities as a Player, Coach, Team Manager, Committee Member or other volunteer.

2.9 Membership fees

Membership fees are associated to player registration fees. Each represented family is given one vote at the annual general meeting. The voting member must be over the age of eighteen and nominated on the 'Application for membership of Newlands Basketball Club' form prior to the annual general meeting. There is no fee associated with Members who do not have a registered player and no voting rights are available in this circumstance.

2.10 Register of members

The Secretary must keep and maintain a register of members containing

- a. The name and address of each member; and
- b. The date on which each member's name was entered in the register

2.11 Conduct

The committee views all Team Staff positions as one of responsibility and as such is a position of respect. If a person acting in this capacity breaches or fails to demonstrate these characteristics the committee may act as it sees fit to remedy the issue.



3. Annual General Meetings

- The committee may determine the date, time and place of the annual general meeting of the Association.
- The notice convening the annual general meeting must specify that the meeting is an annual general meeting.
- The ordinary business of the annual general meeting shall be-
 - a. To confirm the minutes of the previous annual general meeting and of any general meeting held since that meeting; and
 - b. To receive from the committee reports upon the transactions of the Association during the last preceding financial year; and
 - c. To elect officers of the Association and the ordinary members of the committee; and

3.1 Notice of general meetings

1. The Secretary of the Club, at least 14 days, or if a special resolution has been proposed at least 21 days, before the date fixed for holding a general meeting of the Association, must cause to be sent to each member of the Association, a notice stating the place, date and time of the meeting and the nature of the business to be conducted at the meeting.
2. Notice may be sent --
 - a. By prepaid post to the address appearing in the register of members; or
 - b. If the member requests, by facsimile transmission or electronic transmission.
3. No business other than that set out in the notice convening the meeting may be conducted at the meeting.
4. A member intending to bring any business before a meeting may notify in writing, or by electronic transmission, the Secretary of that business, who must include that business in the notice calling the next general meeting.

3.2 Quorum at general meetings

1. No item of business may be conducted at a general meeting unless a quorum of members entitled under these Rules to vote is present at the time when the meeting is considering that item.
2. Five members personally present (being members entitled under these Rules to vote at a general meeting) constitute a quorum for the conduct of the business of a general meeting.
3. If, within half an hour after the appointed time for the commencement of a general meeting, a quorum is not present-
 - i. In the case of a meeting convened upon the request of members--the meeting must be dissolved; and
 - ii. In any other case--the meeting shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairperson at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place.
4. If at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members personally present (being not less than 3) shall be a quorum.



3.3 Presiding at general meetings

1. The President, or in the President's absence any selected member of the committee, shall preside as Chairperson at each general meeting of the Association.
2. If the President the selected member of the committee are absent from a general meeting, or are unable to preside, the members present must select one of their number to preside as Chairperson.

3.4 Adjournment of meetings

1. The person presiding may, with the consent of a majority of members present at the meeting, adjourn the meeting from time to time and place to place.
2. No business may be conducted at an adjourned meeting other than the unfinished business from the meeting that was adjourned.
3. If a meeting is adjourned for 14 days or more, notice of the adjourned meeting must be given in accordance with rule 12. (4) Except as provided in sub-rule (3), it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned meeting.

3.5 Voting at general meetings

1. Upon any question arising at a general meeting of the Association, a member has one vote only.
2. All votes must be given personally or by proxy.
3. In the case of an equality of voting on a question, the Chairperson of the meeting is entitled to exercise a second or casting vote.
4. A member is not entitled to vote at a general meeting unless all moneys due and payable by the member to the Association have been paid, other than the amount of the annual subscription payable in respect of the current financial year.



4. The Office Bearers (The Committee)

The Office Bearers shall form the club "Committee" and shall be elected to office annually. A committee member can be any person involved with the club. It is expected that this person would have a connection with the Newlands Basketball Club.

President	To be elected
Secretary	To be elected Treasurer: To be elected
Coaches	To be selected by the Committee
Team Managers	To be selected by the Committee
Committee Members	Coaches & Team Managers

The committee reserves the right to replace a position left vacant for any unforeseen reason. The number of committee members elected must be at least three. Additional members may be appointed at the AGM if required and shall be decided on at the time by the President and Secretary.

4.1 Uniform Co-ordinator

The Uniform Coordinator position is not necessarily a committee position however from time to time the person may be requested to attend a committee meeting.

4.2 Committee Member Eligibility

Any member of the club can stand for nomination for a committee position. The incumbent person must:

- be nominated on a nomination form, (self nominations are allowed)
- agree to stand for election

The President and/or Committee reserves the right to "screen" any person nominated for election. Persons elected to the committee will be required undergo a Working with Children check.

4.3 Committee Member Period of Office

Committee members may stay on the committee as long as is deemed necessary.

4.4 Resignation of Office

Committee members may resign their position by notifying the committee in writing giving at least 2 weeks notice. The committee will process the resignation by tabling at the next committee meeting and replying with an acceptance letter.

4.5 Quorum at Committee Meetings

The quorum for a normal committee meeting will be 4. The President or the Secretary and at least 3 other members of the committee are required to be present to meet the quorum and hold an official committee meeting.

4.6 Chairperson

At all meetings of the Club, the chairperson shall be the President, Treasurer or the Secretary and this position shall be held for the duration of the meeting. No meeting may be called or held without at least two of these members being present. The Chairperson will have a vote at all meetings of the club.



4.7 Failure to attend

A committee member who fails to attend two consecutive club committee meetings without reasonable excuse or is not able to carry out prescribed or nominated duties assigned to them may be removed from the office position by the committee. The Committee may then elect to fill this position with a replacement as soon as is practical.

4.8 Committee Duties

4.8.1 Position Description for Committee Members

The Committee will as a group: arrange team structures

- arrange Team Staff & Coaches,
- arrange uniforms for players
- direct the finances of the club
- meet at least once every 4 weeks during the course of the year, or whenever deemed necessary
- deal with all disputes brought before the committee
- attend to all matters resulting from meetings, or delegated by the Secretary arrange awards nights and other functions as necessary
- arrange fundraising activities and events

4.8.2 Position Description for Club President

The duties of the President shall be:

- attendance at meetings and Special Meetings of the Club;
- liaising with the Basketball Association(s) that the club registers with and
- Co-ordinating fixtures of those associations to teams within the club.
- chairing club meetings when required
- organize administration and registration to compete in basketball competitions and associations
- arrange training venues & sessions
- prepare the newsletter on regular occasions

4.8.3 Position Description for Club Secretary

The Secretary will be responsible for:

- Carrying out all directions given at the meetings of the club and by its Committee.
- Delegating matters to committee members
- Chairing club meetings when required
- Preparing agendas
- Preparing the minutes of all meetings, keep a file copy of the minutes and distributing copies to committee members
- Preparing reports for submission to the Annual General Meeting
- Maintaining a Register of Members' names and address
- Maintaining a Register of Players' names and address and copy of proof of age
- Conducting all correspondence in connection with the general business of the Club
- Carrying out those duties usually associated with the office of Secretary;
- The Secretary is also empowered to receive moneys on behalf of the Treasurer;
- The president of the Club may in addition fix, determine and vary other powers and duties of the Secretary.



4.8.4 Position Description for Club Treasurer

The Treasurer will be responsible for:

- Receiving all monies belonging to the funds of the Association and within a reasonable time to deposit or arrange for the deposit of such money with the Club's bankers
- Paying all accounts and obtain vouchers for all payments and authorisation for all payments from the Club to the satisfaction of the Auditor;
- Keeping correct accounts of all money received and expended;
- Preparing and submitting Financial Statements to each Annual General Meeting;
- Producing a statement of cash transaction and of the financial position of the club, including the bank balance at each committee meeting
- Issuing receipts and accounts to players
- Arranging the installment plans
- Chairing club meetings when required
- Making payments to any claims when authorized by the Committee
- The President of the Club may in addition fix, determine and vary other powers and duties of the Treasurer.

4.8.5 Other Committee Staff

Fund Raising Co-ordinator – responsible for organising and coordinating to completion any fund-raising within the club. These events must be accepted by the committee.

Association Representative – responsible for attending Association meetings conducted by those associations, e.g. Coburg Basketball Association, Tournaments etc.

Uniform Co-ordinator – Responsible for co-ordinating the purchase, distribution and collection of uniforms for players in conjunction with the committee.

Coaches, Assistant coaches, Team Managers and scorers – responsible for the running of individual teams.

4.8.6 Unforeseen Circumstances

The committee is hereby granted the power to deal with any unforeseen issues by exercising actions that will be in the best interests of the person(s) involved and the club and not breach this constitution. The exception to this is where the action would justify a necessary change to the constitution.

In all issues, the President may exercise the right to make the final decision on any matters brought before the committee including unforeseen circumstances.



5. Club Administration

The administration of the club shall be performed predominantly by the committee. Team Managers will have a responsibility to perform some of this at an individual team level as decided by the committee and defined in the Team Manager Description.

The administration and upholding of the By-Laws shall be the responsibility of the committee. Anyone in the club can recommend alterations, amendments or additions as occasions may require.

5.1 Notification of proposed Constitution item change

Notification of any proposed changes to the constitution must be made in writing to the secretary and distributed to all committee members seven (7) days in advance of the next committee meeting.

Proposed By-Law changes must be tabled at 2 consecutive committee meetings and must have a majority vote to be passed. Changes that have been voted on and passed may be held off until the start of the next season if this is in the best interests of the club.

5.2 Emergency Changes

Should it be found that a By-Law causes an indifference to the viable operation of the club, an immediate change to the By-Laws and/or the constitution may be necessary. The secretary and/or the president will request that an extraordinary committee meeting be held to deal with this; in this instance the Notification of proposed Constitution item change 5.1 may be waived.

5.3 Change Approval

The By-Laws or any subsequent changes proposed must be submitted through the committee to the President for approval at 2 consecutive committee meetings. When approved, such By-Laws shall have full force and effect, providing they are not inconsistent with this constitution.

Approved changes will be updated, checked and approved for correctness by the committee and distributed accordingly as either an insert sheet or as a whole document.

5.4 Use of Temporary by Laws

Prior to approval of a By-law, where deemed necessary, the committee has the power to enforce temporary By-Laws for a period of three months by which time official approval must be given or rejected. An extension to this time can only be made by the Chairperson at a committee meeting with a majority vote and acceptance by the committee.

It is in the best interests of the club that temporary by-laws not be extended and that a decision made to the by-law being given approval or rejected.



6. Players

6.1 Eligibility

Any person will be accepted into the club as a player. Players will be treated on the same level regardless of their athletic prowess and ability as stated in the Mission Statement.

6.2 Codes of Conduct

6.2.1 Parents, Spectators & Coaches

- Children play organised sports for fun. They are not playing for the entertainment of spectators only, nor are they miniature professionals.
- Applaud good performances and efforts by your team AND the opponents. Congratulate both teams upon their performance regardless of the game's outcome.
- Respect the official's decision. If there is a disagreement, follow the appropriate procedure in order to question the decision and teach the children to do likewise.
- Never ridicule or scold a child for making a mistake in a competition. Positive comments are motivational.
- Condemn the use of violence in any form, be it from coaches, spectators, officials or players.
- Show respect for your children's opponents.
- Encourage players to play according to the rules and the official's decisions.
- Demonstrate appropriate social behaviour by not using foul language, harassing players, coaches or officials.

6.2.2 Players

- Understand and play by the rules.
- Respect referees and other officials.
- Control your temper.
- Work equally hard for yourself and for your team.
- Be a good sport.
- Treat all players as you would like to be treated.
- Play for the "enjoyment of it" and not just to please your parents and coaches.
- Respect the rights, dignity and worth of every person.
- Be prepared to lose sometimes.
- Listen to the advice of your coach and try to apply it at practice and in games.
- Always respect the use of the facilities and equipment provided.

6.3 Dress Code for training

A player is expected to wear the correct attire for training. Normally this would consist of shorts or tracksuits, a shirt and correct footwear and socks. Basketball training is not a fashion parade and players should be reminded that there are articles of clothing that can be dangerous and unacceptable attire. Players are not permitted to wear their team singlet to training. An exception allows for the team coach to request the wearing of club singlets for "scratch match".

6.4 Swearing

Swearing is not acceptable behaviour within the Newlands basketball Club, either on the court, in a training session or at Awards events. Offenders will be cautioned with disciplinary action taken for repeated occurrences. This applies to anyone associated with the club.



6.5 Registration

Players shall register with the club by filling out an official registration form and paying the prescribed registration fee for the season. Once the club accepts these, the player will be registered with the Newlands Basketball Club.

The registration form is only required on commencement with the club. Players will re-register for the next season by filling in the re-registration form and paying the prescribed re-registration fee as determined from time to time.

Players changing their details must notify the club as soon as practicable. This can also be done on the re-registration form.

6.6 Clearances

A clearance is required if a player elects to leave the club to play for another club in an affiliated association. Clearances can only be granted after the season completes and must be completed prior to the Association's clearance cut-off date and in time for this to be properly processed by the association for the player to be able to play for the club they have been cleared to. It is imperative that the player speak with the team staff about this in the first instance. Failure to do so may revoke the clearance request. A clearance may be granted by the club provided the following is met.

- Initial consultation with the coach and team manager
- Any outstanding fees are paid
- Return of any club owned equipment

Clearance form is filled out and signed by the President provided the above has been met.

- The President is not to issue or sign the clearance form until such time that the above items are completed. Refer also to respective Association By-Laws. Once the clearance has been completed by the President, it will be forwarded to the player. The process and responsibility is.

1. Player presents clearance form to the President (see above points). – [PLAYER]
2. President grants (or refuses) the clearance. – [THE CLUB]
3. Clearance is signed and forwarded to the player. – [THE CLUB]
4. Player signs and forwards to the respective association or club. – [PLAYER]
5. Association processes and accepts the clearance – [ASSOCIATION]
6. Player can play for the new club. – [NEW CLUB]



7. Fees and Finances

7.1 Finances

The club is responsible for controlling the finances through the club Treasurer. Banking of money and payment of cheques will be completed by the treasurer.

In some circumstances a family may request special provisions for fee payment. This will be confidentially discussed by the Treasurer, the Secretary and the President as to a workable solution.

7.2 Fees and Policies

Fees for each season will be determined by the club Committee and reviewed prior to each season. These will be discussed at a committee meeting prior to the season starting to ratify.

Fees are payable in whole or in installments. An installment plan will be determined by the Treasurer each season and will consist of no more than three (3) payments to cover the full amount. No interest will be charged on the installments.

7.3 Financial Liability

Under normal circumstances it is expected that fees will be paid to the club for each season before the end of the season. Where a player has outstanding fees to the club, the treasurer shall issue a reminder notice. Failure to pay the balance of the fees may cause the committee to prevent the player from participating in any further games or training sessions. Repeated occurrences of non-payment may result in legal action being taken by the committee to redeem the fees.

7.3.1 Fee Assistance

These cases can be determined as low income families and/or families on welfare support or even families where the sole income provider has lost their employment. Requests for Fee Assistance should be made to the President. The Treasurer may be involved in the discussions for suitable applicants. These must be dealt with in extreme confidentiality.

7.3.2 Costs

Cost are determined and reviewed annually by the Committee. All members will be advised in writing of any changes 14 days in advance.



7.4 Weekly Team Sheet Fee

For each game that the team participates in a Team Sheet Fee is required before the team can take the court. Each team is given a float equal to the cost of 1 team sheets to act as a buffer. The team sheet fee is payable to the Team Manager except for the Wednesday competition when fees are payable to the Coburg Basketball Association. Where a team has a scheduled bye, no team sheet fee is required to be paid for that week. In all instances the Team manager must officially record payment or non payment.

Where a player continues not to pay, the team Manager should make every effort to address this and report to the committee if the issue cannot be resolved.

7.5 Re-Registration payment

Towards the end of the current season, players will be asked to re-register. This can be done at the training venues to the Team manager. This assists the club in preparing and organising teams in time for the next season.

7.6 Failure to pay re-registration fees

Players who fail to re-register and/or not pay the prescribed fee may not secure their place in the team.

If a player requests to play in 2 teams (i.e. their correct age group and a higher age group) the player will need to pay 2 full registrations.

7.7 Insurance

This is paid by the club as a component of the team entry fee into the respective association's competitions. The Insurance covers injuries sustained whilst attending the Club official training or playing at any scheduled game(s). It is covered nationally by Basketball Victoria (BV).



8. Teams

The committee and Teams Staff will co-ordinate the disposition of players into teams. The committee will be responsible of determining the structure of the teams and the age groups and grades the players will play in.

8.1 Team Structure

From experience it is practical to form teams of players born in the same year where possible. As age groups change players can move up through these age groups as a team, rather than having to split teams for the top-age players to go up and the lower age players to stay in the grade. This also prevents the situation of lower age players having to decide whether they will move up with the top-age players which is not an easy decision.

8.2 Playing Time

Wherever possible, the Coach on the day must provide equal playing (court) time to all players. The club and its coaches mandate is to teach youth how to play the game of basketball not just to try and win premierships.

It must be understood that the club does not condone a win-at-all-costs attitude and will

not support coaches attempting to coach in this manner. In fact the coach may be spoken to if this behaviour is evident or reported to the club. Domestic basketball is not made for that and if this is seen within the club, action may be taken by the committee. Of course nothing is as clear cut as written words and there can often be a fine line between giving everyone a go and winning the game. There are no hard and fast rules however the following points may assist in the decision making process

- Every player who pays their fees deserves an equal amount of court time and training supervision.
- In some situations it may be best to keep the best five players on the day on the court at the end of a game to win the game, however it cannot be stressed enough that winning is not necessarily the best result. For instance, some teams may have an entire season of close games meaning that only the best five players get to play the end of the game. This is of course unfair to all players not just those on the bench and in fact hampers the team's ability to become a team. Extreme due care needs to be considered and calling a timeout during the game to clarify and more importantly get the support of all players is highly recommended.
- It is in the coaches' best interest to give all players equal court time so that they become a team of valuable players. Finals especially requires more than five players, so it imperative that whenever it is an opportune time in a game that the lesser skilled players in the team get some valuable court time then this should happen. Court time cannot be replaced by training and scratch matches. The more court time you can give these players, the quicker they will develop into equally skilled.
- It must also be stressed that the more skilled players should not be penalised from losing court time just to make way for lesser skilled players.

This is by far the most difficult thing a coach will encounter and teams, players and parents are encouraged to understand this and if they feel that this is not being dealt with properly, should speak to the coach.

If a player feels that they do not receive enough court time or are treated in any way unfairly this should be discussed with the team staff. If this is not resolved it should be put in writing for the committee.



8.3 Team Commitment

A player is expected to be committed to the team (and the club) for which the player is a part of. The player is therefore expected to:

- attend training sessions
- attend all scheduled matches
- pay the prescribed fees
- contact the coach or team manager when unavailable

Obviously this is not always possible and out of courtesy and respect it is expected that a player will give adequate notice to the coach or Team manager if they cannot make a game or training session. Where a players consistently fails to notify their team manager or coach prior to being absent from training, the coach should contact the secretary.

Whilst the club does not desire to instill penalties into the club ethics, there must be some scope for discipline to be adhered to by the coach and the team to curb any behaviour like this.

8.4 Withdrawal of Teams

A player is committed to a team and is required to pay fees as defined in the fees section. Where a team is forced to be withdrawn from a competition, the registered players of that team will be required to pay any fines imposed by the association prior to playing in another team. The committee may structure these costs into the players' fees.

8.5 Walkovers

A player is committed to a team and is required to pay fees. Where a team has to forfeit the game in a competition, all registered players of that team will be required to pay any walkover fine imposed by the association as defined by the association.

8.6 Tournament Teams

Teams are encouraged to play in tournaments as these can form an extra avenue of basketball activity against different teams and often at a higher skill level.

Teams, players and team Staff intending to participate in a tournament must be accepted by the Committee prior to any games being played. This is the responsibility of the coach and Team Manager to submit all details to the committee at least 2 weeks prior to the tournament.



9 Teamstaff

The team staff may consist of any or all of the following. It is strongly recommended by the club that each team has a coach, team manager and a competent scorer, these latter two positions can be held by the same person.

- The Coach
- The Assistant Coach
- The Team Manager
- The Scorer

All team staff is required to obey the constitution and its By-Laws at all times. Failure to do so may cause the committee to review the person's position on the team.

9.1 Eligibility

Team Staff will be selected by the committee by nomination to the committee either verbal or written. The committee reserves the right to accept or reject any nomination and may also exercise the right to subject the nominated person to a screening interview to determine suitability.

9.2 The Coach

The Coaches responsibilities are mainly in the basketball education of the players and team. The coach will be required to acquire the knowledge to effectively teach the players skills and the rules that apply to the game in training sessions and during games.

The committee views a coaching position as one of leadership and a mentor to the youth and as such is a position of respect. If a Coach breaches or fails to demonstrate these characteristics the committee may act as it sees fit to remedy the issue.

9.3 The Assistant Coach

The Assistant Coach is treated with the same respect and must conform to the same regulations as a coach. The Assistant Coach is under the direction of The Coach. The Assistant coach will fulfill the role of coach should the coach not be available.

9.4 The Team Manager

The Team Manager responsibilities are in the administration and organization of the team.

The Team Manager role consists of:

- collect team kits at the start of each season
- collect fees from players and distribute receipts in conjunction with the Treasurer
- administer the team's uniforms
- keep an accurate account of the team players and notify the secretary of any changes
- ensure players adhere to the club and association rules (e.g. signing the score sheet each game).
- Return team kits to the club, including floats at the end of the season. Arrange for a competent scorer for each game
- Collect team referees votes

The President of the Club may in addition fix, determine and vary other powers and duties of the Team Manager.

9.5 The Scorer

This is a fundamentally important role. This person may be the team manager or any person from the team, except one of the players from the team. It is in the interests of the team to have a competent scorer/ timekeeper. Training session for scorers can be organised ad-hoc by contacting the President.



10 Uniforms

The Committee will appoint a Uniform Co-ordinator to control all aspects of distribution and collection of uniforms from players, via the Team Manager. The Uniform Co-ordinator will be required to be pro-active in dealing with players uniforms.

10.1 Singlets

Singlets are to be purchased by the player from the club at the nominated fee. Unpaid Singlets remain the property of the club at all times.

10.2 Shorts

Shorts are to be purchased by the player from the club at the nominated fee. The cost to the player will be determined by the committee and the Uniform Co-ordinator.

11 Awards Presentations

The committee will organize one awards presentation per year. This event should be held as close as practicable to the end of the year. Notification of the date of the awards night shall be given to players at least 1 month in advance normally via the club newsletter.

Trophies will be purchased by the committee and financed from fundraising activities and from donations received for this purpose.

11.1 Team Presentation

Awards will be presented as part of the team presentation in the following order on Awards Day:

- Coach introduces team and a recap of the season
- Coach thanks Team Manager, Scorer and others involved
- Present Partition Trophy

11.1.1 Referees Award

Voting of Referees award will be conducted with the help of the Match Referees. Votes are not given necessary given to the best players but to whom the Referees determines warrants them. They are awarded on a 3, 2, and 1 voting system. Votes are recorded by the Team Managers.

The winning player will be presented with a trophy at the club Awards day.

